



Springbank Center Stage Dancers



- Policies and Information - 2011 / 2012 Dance Season

Please read the following information with your dancer and ensure you have no concerns. Should you have any questions please contact Devon Rogers at (403) 276-7918 or via email, contact@springbankcenterstage.com. Thank You!

Fees and Tuition:

- Tuition is a total annual amount and not a per month figure. Therefore, we guarantee that the dancer will receive a minimum of 33 dance classes a year, outside all holidays, including Christmas and Spring Break (please see "Important Dates of 2011/2012"). Depending on the day of the week, there are some classes that may receive one or two more classes a year, these are "courtesy" classes and payment will not be expected.
- PLEASE NOTE: Your tuition payment and registration fee includes care for your child during photo day, rehearsal and year end Recitals, and all administrative fees.
- All full year dancers are required to pay a Registration Fee of \$20.00/dancer or \$35.00/family upon submitting your Registration Form. Your dancer's spot will not be secure in a class(es) unless this registration fee is received.
- All dancers (**except those in Sessional Classes, running 8-15 weeks**) will be participating in our year end Recital on June 15 and 16, 2012. The extra fees involved in this experience are costume purchases. Each dancer will be responsible for purchasing a costume for each dance class they attend and costs may range from \$65 - \$125 per costume.
- There is also a charge for attending the show in the audience (dancers participating in the show are not required to buy tickets). The cost of tickets will be announced closer to the date, however may range from \$18 - \$23 per ticket. Please note, tickets are sold separately to each recital show and each ticket purchased will be specific to one performance.
- Photo Day is combined with Rehearsal on June 2nd 2012 (at the Center Stage studios) and all dancers will be included in the group photo with their class. The purchase of take-home photos is completely voluntary and payment is made directly to the Photographers. Fees will be announced closer to the date, and you will receive an order form with details two to three weeks in advance. Please note, photos taken on Photo Day, Recital, during class, at competition/conventions, etc. may be used for promotional purposes and posted on the studio website at www.springbankcenterstage.com.
- Competition is available for dancers age 8 and up. Competition is not mandatory for dancers, however if committed to doing so, there are extra fees for private lessons, costumes (separate from Recital costumes), and competition entry fees. All competition group routines will be given the opportunity to perform in a Recital Show as an extra routine, separate from their class performance. Competition sign-up will run during the beginning of September 2011 with lessons commencing in October.

Tuition Payment Options:

- Tuition may be paid upfront in a lump sum payment, via cheque, cash or direct withdrawal, by September 15th 2011, or
- Tuition may be paid via two lump sum amounts, via cheque, cash, or direct withdrawal, due September 15th 2011 and February 1st 2012, or
- Tuition may be paid via monthly or bi-monthly payments through post-dated cheques, cash, or direct withdrawal (the 1st of each month).

Late Payments and NSF Cheques:

- Payments that are not received on time, as directed above, will receive a \$15.00 penalty fee, per month.
- There will be a charge of \$20.00 that will be applied and payment expected the following month for all NSF cheques.

Cancellations and Refunds:

- The studio must receive immediate written notice should your child choose to no longer participate in his or her class in order to receive a refund for the remainder of the year. Refunds will begin the month following receipt of notice.
- Please note that should a student withdraw during recital preparation season, he/she will still be held responsible for costume payments and will not receive refund for any recital tickets purchased.



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2010 / 2011 Dance Season

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Important Dates:

- “Important Dates of 2011/2012” (please see website) outlines all holidays, competition dates, costume dates, recital and rehearsal dates, etc. and should be read prior to the beginning of the year. The chosen holidays are based on our own calendar to when we see fit, and are not based solely on one School’s calendar.
- Please note, both the Rehearsal (June 2nd) and Recital (June 15th and 16th) are mandatory for full year dancers.

Risk and Injury:

- As with all physical activity, there is a risk to injury in each class offered at the studio.
- Tuition payment and/or signing this form indicate the dancer’s (and his/her parents’) acknowledgement of this risk and assume all hazards involved, hereby not holding Springbank Center Stage Dancers or any employee responsible or liable for injuries.

Rules and Studio Etiquette:

- Each dancer is to arrive early to class to prepare and change quietly outside the room. As warm-up and stretching occur during the first 15 minutes of most classes, a dancer may be asked to sit out should he/she arrive more than 10 minutes late to class. This is not only out of respect for the teacher and other students, but for the safety of the dancer.
- Hair must be off the shoulders and dress must follow the studio’s “Proper Class Attire Guideline,” (please see website) unless otherwise instructed by the teacher.
- All dancers are expected to pick up after themselves, including disposing of their garbage and storing their belongings with respect to others in the studio.
- Dancers may be permitted to bring water in a closed bottle into the dance room, however are expected to have it kept to the side of the room. Should water spill, the dancer responsible is to clean it up immediately. This is not only for the preservation of our flooring, but more so for the safety of those in the dance room.
- Dancers are expected to treat their teacher with respect and must be quiet during instruction. A common and requested sign of respect is offering a “Thank You” to the teacher, accompanied by a curtsy at the end of each class.
- Should a dancer be disruptive in class and/or disrespectful to either the teacher or other students, the teacher may ask the dancer to sit out or leave the room. Please note, this would be used in an extreme situation and therefore that student would not be refunded for the instruction time he/she had missed
- Should a dancer cause damage or vandalism to the studio he/she, (and/or his/her parents) will be held liable for replacement or repair costs. We have a strict “zero tolerance” for vandalism and should a student be seen engaging in such activity, their participation at the studio may cease, without refund.
- Each dancer is responsible for his/her own belongings and the studio may not be held responsible or liable for any lost/stolen items. We do provide a Lost and Found, however this is “courtesy” and will not always be kept under locked supervision. Please ensure all dancers leave the studio with what they came with and have not mixed up belongings or shoes with any other dancers.

I/We have fully read and understood the above Policies and Information of *Springbank Center Stage Dancers*, and I/we acknowledge and am comfortable with all the responsibilities and expectations of being a member of the studio.

Dancer(s) Name(s): _____

Parent(s)/Guardian(s) Name(s): _____

Parent(s)/Guardian(s) Signatures: _____

Date: _____